



# BRISTOL BUSINESS SCHOOL

布礼思特商业学院



## ENROLMENT FORM 报名表

<b>Course(s) Enrolled</b> (Please tick where appropriate) <b>课程选择</b> (请在适当的格子里打钩)				<b>ESOL Course</b> 英文课程 <input type="checkbox"/>
<b>Diploma Courses</b> 大专课程				
<input type="checkbox"/> Food & Beverage Svcs 餐饮服务	<input type="checkbox"/> Retailing 零售管理	<input type="checkbox"/> Hotel Management 酒店管理	<input type="checkbox"/> Tourism Management 旅游业管理	
<b>Advanced Diploma Courses</b> 高级大专课程				
<input type="checkbox"/> Food & Beverage Svcs 餐饮服务	<input type="checkbox"/> Retailing 零售管理	<input type="checkbox"/> Hotel Management 酒店管理	<input type="checkbox"/> Tourism Management 旅游业管理	

<b>Personal Particulars 报名者资料</b>				
<b>Name</b> (Please write in BLOCK letters and underline surname): 姓名(请填写汉语拼音) Mr / Mrs / Miss 先生 / 女士 / 小姐			<b>Chinese Characters</b> (if applicable): 姓名(汉字)	
<b>NRIC / Passport No</b> : 身份证号码	<b>Race</b> : 种族	<b>Date of Birth</b> : 出生日期	<b>Age</b> : 年龄	<b>Sex</b> : 性别 男/女 Male / Female
<b>Nationality</b> : 国籍	<b>Country of Birth</b> : 出身国家	<b>Religion</b> : 信仰	<b>Marital Status</b> : 婚姻状况 单身 / 已婚 / 离婚 Single / Married / Divorced	
<b>Occupation</b> : 职业		<b>Company's Name</b> : 单位名称		
<b>Home Address</b> : 住址		<b>Company's Address</b> : 单位地址		
<b>Telephone No (residence)</b> : 住家电话号码	<b>E-mail address</b> : 电邮址	<b>Mobile/Pager No</b> : 手机/传呼机	<b>Telephone No (office)</b> : 单位电话号码	

<b>Education History 教育背景</b>			
<b>Name of School</b> 学校名称	<b>From</b> 从	<b>To</b> 至	<b>Certificate/ Qualification</b> 文凭/ 学历

<b>Others</b> (Please tick where appropriate) <b>其他</b> (请在适当的格子里打钩)			
How do you come to know about Bristol? 您从哪里获取本院的信息?			
<input type="checkbox"/> Newspaper advertisements 报章广告	<input type="checkbox"/> TV 电视广告	<input type="checkbox"/> Friends 朋友介绍	
<input type="checkbox"/> Career exhibitions 职业展	<input type="checkbox"/> Internet 网络	<input type="checkbox"/> Agent. Pls specify agent's name: _____ 代理人, 请填写代理人名字	



# BRISTOL BUSINESS SCHOOL

## BRISTOL BUSINESS SCHOOL (BBS)

### Terms & Conditions of Enrolment

#### Admission Policy

Selection of admission is based on applicant's academic qualifications and fulfilment of the choice course's entry requirements. BBS reserves the right to reject any enrolment and to review any student's progress periodically and to terminate a student's candidature for academic reasons, failure to remain in good financial standing or failure to abide by the School's rules and regulations.

#### Course Fees & Other Charges

The Registration Fee is payable at the time of application for enrolment. Full fees are to be paid two weeks before the commencement of the course.

#### Withdrawal/ Deferments

Applications for termination of course (withdrawal) or deferment must be made in writing to BBS. In such instances, students will not be given a refund. Foreign students whose applications for Student Passes are not granted will be given a refund of the course fees.

#### Others

It is the duty of the student to update the School of any changes of address, contact numbers and sponsor (if applicable). The student is also responsible for the renewal of the Student Pass.

### DECLARATION

I confirm that I have read, fully understood and accept the Terms & Conditions of Enrolment for BBS of which I have been given a copy. Further, I agree to abide by all the rules and regulations of BBS and to pay fees as they become due. I also confirm that I have read and understood the description of the course applied for. I authorize BBS to obtain official records from any education institution previously attended by me or from any organization by which I am employed. I accept that BBS reserves the right to amend fees and charges, course content and class structure for the program. I understand that BBS reserves the right to reschedule a course if it does not meet the minimum number of students for the course I am applying for.

I confirm that I have fully understood all procedures, course outlines and fee structure relating to my enrolment from my agent named above.

\_\_\_\_\_

Name and Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Name and Signature of BBS Office (For School-sponsored students)

\_\_\_\_\_

Date

<b>For Official Use Only</b>		
<b>Fee Amount Received</b>	<b>Mode of Payment</b>	<b>Receipt No.:</b>
S\$	Cash/ Cheque/ Bank Draft/ Others:	
<b>Enrolled by:</b>	<b>Remarks</b>	

Note: Contents of this form will be kept confidential.



# BRISTOL BUSINESS SCHOOL

布礼思特商业学院

## 布礼思特商业学院

### 报名条件

#### 入学政策

报名者能否成功的被本院入取须靠满足课程的入学要求及学历。布礼思特商业学院有保留权拒绝任何的申请。在偶尔的情况之下，本院也会观察学生的学习进展状况。如学生的成绩达不到课程的需求，或在资金方面无法维持良好的状况，或违犯本院的校规，本院有保留权取消学生的学生证。

#### 学费及其他费用

在呈上这表格时，申请者必须付报名费。余款必须在开课之前的两周付清。

#### 申请退学/ 延迟上课

学生若有意申请退学或延期上课必须以书面方式，正式向本院申请。在这种情况下，学费将不会退还。若学生证被移民局拒签的话，本院将会退还学费。

#### 其他项目

若住址，联络号码或担保人的质料有任何改变，学生必须通知本院。学生证到期之前，学生也必须通知本院，进行延期的程序。

## 宣誓

我已仔细阅读过并了解及接受以上报名条件。我也获取了这文件的复印本。我会遵守学院的校规并在学费到期时及时付费。申请这课程之前，我确认我已明白课程内容。我授权予学院获取关于我的个人质料。这包括我曾经就读的学校和曾受雇佣的公司。我接受学院更改学费及课程内容。若因学生人数达不到最低要求无法开设新班，我接受学院延期开班。

代理人已经向我解释了学院的行政程序，课程及费用详情。我已完全了解。

姓名/ 签名

日期

学院代表姓名/ 签名

日期